

School Performance Fact Sheet Calendar Years 2018 & 2019

Program: Executive Master of Business Administration
 Program Length: 37 Semester Credit Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	20	17	17	85%
2019	13	11	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	20	N/A	N/A	N/A
2019	13	11	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	20	17	17	N/A	N/A
2019	13	N/A	N/A	N/A	N/A

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 11-1010.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	N/A	N/A
2019	N/A	N/A

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 17,000.00

Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

"This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data."

The date the program began: ____/____/____

Two full years of information for this program is estimated to be available by _____

Students at ADEN University are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Commission for Independent Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or

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license exam passage rates, this fact sheet contains the information as calculated pursuant to Florida state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Commission for Independent Education at: 325 W. Gaines Street, Suite 1414, Tallahassee, FL 32399, www.fl DOE.org, (888) 224-6684 or by fax (850) 245-3233.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date: _____

School Official

Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who begin within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT’S RIGHT TO CANCEL

Students may withdraw from ADEN University for any reason. The student is responsible for contacting the Office of the Registrar to complete a Withdrawal Form as outlined in the Withdrawal Policy of the Catalog. The date of withdrawal is defined as the date the initial notification is received by the Office of the Registrar (date of determination of withdrawal). Refund policy also applies for cases in which the University determines the student ceased attendance or failed to meet published academic policies and is involuntary /administratively withdrawn.

If a student withdraws from a course(s), the amount already paid will be compared to the tuition of the completed portion for that term. Any amount the student has paid in excess of the required amount will be refunded; if the student has paid less than the required amount, the student will be responsible for paying the difference. The basis for this comparison is the following table:

Refund Chart for enrolled courses	
Date of Withdrawal	% Refund
During the first week (drop/add period)	100%
Any time during 2 nd week	80%
Any time during 3 rd week	60%
Any time after the beginning of the 4 th week	0%

Refund Checklist:

1. Withdrawal must be made contacting the Registrar’s Office by email or phone. The date the first contact occurs regarding a student withdrawing will be considered as the date of determination for the refund.
2. All monies will be refunded if the applicant is not accepted by the University or if the student cancels within three (3) business days after signing the enrollment agreement.
3. All fees, including the registration fee, will be returned within the first week of the drop/add period.
4. Cancellation after the beginning of the 4th week will result in no refund.
5. A student can be dismissed at the discretion of the Institution for insufficient progress, non-payment of tuition and/or fees, or failure to comply with the rules and regulations as outlined in this Catalog (Involuntary/Administrative Withdrawal).
6. ADEN University will keep application records on file for denied applicants for a period of two (2) years.
7. All Refunds are made within 30 days of the date that the institution determines that the student has withdrawn.
8. At the moment the applicant is accepted to Aden University, there is a non-refundable \$100.00 Registration Fee to ADEN University to begin the matriculation process.
9. No Fees are refundable except as identified in this section.

If ADEN University cancels a program after execution of an enrollment agreement by a student, ADEN University will refund all monies paid by the student. Students will be contacted and informed of any cancellation by the University. The Office of the Registrar can be contacted by email at registrar@adenuniversity.us or by Phone at 786-332-2122.

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**School Performance Fact Sheet
 Calendar Years 2018 & 2019**

Program: Global Master of Business Administration (English and Spanish)
 Program Length: 36 Semester Credit Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	13	12	12	92%
2019	25	22	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	13	N/A	N/A	N/A
2019	25	22	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	13	12	12	N/A	N/A
2019	25	N/A	N/A	N/A	N/A

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 11-1021.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	N/A	N/A
2019	N/A	N/A

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 13,200.00

Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

“This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.”

The date the program began: ____/____/____

Two full years of information for this program is estimated to be available by _____

Students at ADEN University are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Commission for Independent Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to Florida state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Commission for Independent Education at: 325 W. Gaines Street, Suite 1414, Tallahassee, FL 32399, www.fldoe.org, (888) 224-6684 or by fax (850) 245-3233.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date: _____

School Official

Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who begin within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

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“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT’S RIGHT TO CANCEL

Students may withdraw from ADEN University for any reason. The student is responsible for contacting the Office of the Registrar to complete a Withdrawal Form as outlined in the Withdrawal Policy of the Catalog. The date of withdrawal is defined as the date the initial notification is received by the Office of the Registrar (date of determination of withdrawal). Refund policy also applies for cases in which the University determines the student ceased attendance or failed to meet published academic policies and is involuntary /administratively withdrawn.

If a student withdraws from a course(s), the amount already paid will be compared to the tuition of the completed portion for that term. Any amount the student has paid in excess of the required amount will be refunded; if the student has paid less than the required amount, the student will be responsible for paying the difference. The basis for this comparison is the following table:

Refund Chart for enrolled courses	
Date of Withdrawal	% Refund
During the first week (drop/add period)	100%
Any time during 2 nd week	80%
Any time during 3 rd week	60%
Any time after the beginning of the 4 th week	0%

Refund Checklist:

1. Withdrawal must be made contacting the Registrar’s Office by email or phone. The date the first contact occurs regarding a student withdrawing will be considered as the date of determination for the refund.
2. All monies will be refunded if the applicant is not accepted by the University or if the student cancels within three (3) business days after signing the enrollment agreement.
3. All fees, including the registration fee, will be returned within the first week of the drop/add period.
4. Cancellation after the beginning of the 4th week will result in no refund.
5. A student can be dismissed at the discretion of the Institution for insufficient progress, non-payment of tuition and/or fees, or failure to comply with the rules and regulations as outlined in this Catalog (Involuntary/Administrative Withdrawal).
6. ADEN University will keep application records on file for denied applicants for a period of two (2) years.
7. All Refunds are made within 30 days of the date that the institution determines that the student has withdrawn.
8. At the moment the applicant is accepted to Aden University, there is a non-refundable \$100.00 Registration Fee to ADEN University to begin the matriculation process.
9. No Fees are refundable except as identified in this section.

If ADEN University cancels a program after execution of an enrollment agreement by a student, ADEN University will refund all monies paid by the student. Students will be contacted and informed of any cancellation by the University. The Office of the Registrar can be contacted by email at registrar@adenuniversity.us or by Phone at 786-332-2122.

**School Performance Fact Sheet
 Calendar Years 2018 & 2019**

Program: Master of Science in Human Capital Management
 Program Length: 36 Semester Credit Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	21	18	7	33%
2019	13	13	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	21	11	11	86%
2019	13	13	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	21	18	18	N/A	N/A
2019	13	N/A	N/A	N/A	N/A

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 11-3121.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	N/A	N/A
2019	N/A	N/A

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 9,900.00

Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

“This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.”

The date the program began: ____/____/____

Two full years of information for this program is estimated to be available by _____

Students at ADEN University are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

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I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date: _____

School Official

Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

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“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

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“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

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“Salary” is as reported by a graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT’S RIGHT TO CANCEL

Students may withdraw from ADEN University for any reason. The student is responsible for contacting the Office of the Registrar to complete a Withdrawal Form as outlined in the Withdrawal Policy of the Catalog.

The date of withdrawal is defined as the date the initial notification is received by the Office of the Registrar (date of determination of withdrawal). Refund policy also applies for cases in which the University determines the student ceased attendance or failed to meet published academic policies and is involuntary /administratively withdrawn.

If a student withdraws from a course(s), the amount already paid will be compared to the tuition of the completed portion for that term. Any amount the student has paid in excess of the required amount will be refunded; if the student has paid less than the required amount, the student will be responsible for paying the difference. The basis for this comparison is the following table:

Refund Chart for enrolled courses	
Date of Withdrawal	% Refund
During the first week (drop/add period)	100%
Any time during 2 nd week	80%
Any time during 3 rd week	60%
Any time after the beginning of the 4 th week	0%

Refund Checklist:

1. Withdrawal must be made contacting the Registrar’s Office by email or phone. The date the first contact occurs regarding a student withdrawing will be considered as the date of determination for the refund.
2. All monies will be refunded if the applicant is not accepted by the University or if the student

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- cancels within three (3) business days after signing the enrollment agreement.
3. All fees, including the registration fee, will be returned within the first week of the drop/add period.
 4. Cancellation after the beginning of the 4th week will result in no refund.
 5. A student can be dismissed at the discretion of the Institution for insufficient progress, non-payment of tuition and/or fees, or failure to comply with the rules and regulations as outlined in this Catalog (Involuntary/Administrative Withdrawal).
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 7. All Refunds are made within 30 days of the date that the institution determines that the student has withdrawn.
 8. At the moment the applicant is accepted to Aden University, there is a non-refundable \$100.00 Registration Fee to ADEN University to begin the matriculation process.
 9. No Fees are refundable except as identified in this section.

If ADEN University cancels a program after execution of an enrollment agreement by a student, ADEN University will refund all monies paid by the student. Students will be contacted and informed of any cancellation by the University. The Office of the Registrar can be contacted by email at registrar@adenuniversity.us or by Phone at 786-332-2122.

**School Performance Fact Sheet
 Calendar Years 2018 & 2019**

Program: Master of Science in Marketing and Sales Management
 Program Length: 36 Semester Credit Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	20	18	13	65%
2019	9	9	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	20	5	5	90%
2019	9	9	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	20	18	18	N/A	N/A
2019	9	N/A	N/A	N/A	N/A

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 11-2020.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	N/A	N/A
2019	N/A	N/A

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
2019	0	0

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information (includes date for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment	Graduates Employed in the Field	\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2019	N/A	N/A	N/A	N/A	N/A	N/A	N/A

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative for a copy of this list.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 9,900.00

Total charges may be higher for students that do not complete on-time.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

“This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data.”

The date the program began: ____/____/____

Two full years of information for this program is estimated to be available by _____

Students at ADEN University are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

ADEN University
2850 S. Douglas Rd. Suite 304. Coral Gables, Florida, 33134
School Approval Date: _____

www.adenuniversity.us
(786)-332-2122

This fact sheet is filed with the Commission for Independent Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to Florida state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Commission for Independent Education at: 325 W. Gaines Street, Suite 1414, Tallahassee, FL 32399, www.fldoe.org, (888) 224-6684 or by fax (850) 245-3233.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date: _____

School Official

Date _____

Definitions

“Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

“Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

“Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

“On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.

“150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).

“150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

“Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.

“Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

“Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

“Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

“Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.

“First Available Exam Date” is the date for the first available exam after a student completed a program.

“Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

“Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.

“Salary” is as reported by graduate or graduate’s employer.

“No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENT'S RIGHT TO CANCEL

Students may withdraw from ADEN University for any reason. The student is responsible for contacting the Office of the Registrar to complete a Withdrawal Form as outlined in the Withdrawal Policy of the Catalog.

The date of withdrawal is defined as the date the initial notification is received by the Office of the Registrar (date of determination of withdrawal). Refund policy also applies for cases in which the University determines the student ceased attendance or failed to meet published academic policies and is involuntary /administratively withdrawn.

If a student withdraws from a course(s), the amount already paid will be compared to the tuition of the completed portion for that term. Any amount the student has paid in excess of the required amount will be refunded; if the student has paid less than the required amount, the student will be responsible for paying the difference. The basis for this comparison is the following table:

Refund Chart for enrolled courses	
Date of Withdrawal	% Refund
During the first week (drop/add period)	100%
Any time during 2 nd week	80%
Any time during 3 rd week	60%
Any time after the beginning of the 4 th week	0%

Refund Checklist:

1. Withdrawal must be made contacting the Registrar's Office by email or phone. The date the first contact occurs regarding a student withdrawing will be considered as the date of determination for the refund.
2. All monies will be refunded if the applicant is not accepted by the University or if the student cancels within three (3) business days after signing the enrollment agreement.
3. All fees, including the registration fee, will be returned within the first week of the drop/add period.
4. Cancellation after the beginning of the 4th week will result in no refund.
5. A student can be dismissed at the discretion of the Institution for insufficient progress, non-payment of tuition and/or fees, or failure to comply with the rules and regulations as outlined in this Catalog (Involuntary/Administrative Withdrawal).
6. ADEN University will keep application records on file for denied applicants for a period of two (2) years.
7. All Refunds are made within 30 days of the date that the institution determines that the student has withdrawn.
8. At the moment the applicant is accepted to Aden University, there is a non-refundable \$100.00 Registration Fee to ADEN University to begin the matriculation process.
9. No Fees are refundable except as identified in this section.

If ADEN University cancels a program after execution of an enrollment agreement by a student, ADEN University will refund all monies paid by the student. Students will be contacted and informed of any

ADEN University
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(786)-332-2122

School Approval Date: _____
cancellation by the University. The Office of the Registrar can be contacted by email at
registrar@adenuniversity.us or by Phone at 786-332-2122.

**School Performance Fact Sheet
 Calendar Years 2018 & 2019**

Program: Master of Science in Operations Management
 Program Length: 36 Semester Credit Hours

On Time Completion Rates

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2018	15	13	7	46%
2019	9	8	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Student Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began Program	Student Available for Graduation	150% Graduates	150% Completion Rates
2018	15	6	6	86%
2019	9	8	N/A	N/A

Student Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes date for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2018	15	13	13	N/A	N/A
2019	9	N/A	N/A	N/A	N/A

The student may obtain a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates by contacting the school administration. The SOC code for job placement is 11-3000.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2018	N/A	N/A	N/A
2019	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are self employed or working freelance	Total Graduates Employed in the Field
2018	N/A	N/A
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Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution.	Total Graduates Employed in the Field
2018	0	0
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Cost of Educational Program:

Total Charges for the program for students completing on-time in 2018: \$ 9,900.00

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