



Student Academic Policy

Prior to admission to ADEN University all students are required to read, understand, and agree to the responsibilities associated with the student academic progress policy. The policy is located on the ADEN University website and in the ADEN University catalog. Students are required to sign on the enrollment agreement indicating that they have read, understand and agree to this policy.

A student must meet the following minimum standards of academic achievement and successful course completion while enrolled at ADEN University.

Maximum Program Length: The student must complete the Global Master of Business Administration Degree in no more than 21 months – 150%; Master of Science in Human Capital Management Degree in no more than 18 months – 150%; Master of Science in Marketing and Sales Management Degree in no more than 18 months – 150%; Master of Science in Operations Management Degree in no more than 18 months – 150%; and the Executive Master of Business Administration Degree in no more than 21 months – 150%. Failure to complete a program within the time frame specified will result in the student being dismissed by the College.

Evaluation Points: The student will be evaluated at pre-determined points in the program shown in the table on the following page.

Minimum Academic Achievement: A student must achieve the minimum grade point averages at the specified evaluation points in order to remain enrolled as a regular student, as shown in the table on the following page.

Successful Course Completion: A student must successfully complete the minimum number of the credits attempted, based upon the maximum time frame in order to remain enrolled as a regular student, as shown in the table below. A student who completes only the minimum requirements as shown will clearly require the maximum time frame to complete a program. **Maximum Time Frame for Completion = 150% of program length.**



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| SATISFACTORY ACADEMIC PROGRESS EVALUATION POINTS FOR THE MASTERS DEGREE PROGRAM | | | | | |
|--|--------------------------|----------------------------|-----------------|------------------------------|---------------|
| MASTERS DEGREE PROGRAMS ARE BASED ON 36 CREDIT HOURS | | | | | |
| DEGREE | Evaluation Points | Minimum Achievement | Academic | Successful Completion | Course |
| 25% of Maximum Length | 5 months | 3.0 | | 13 credits | |
| End of First Year | 7 months | 3.0 | | 18 credits | |
| 50% of Maximum Length | 11 months | 3.0 | | 27 credits | |
| Usual End of Program | 15 months | 3.0 | | 36 credits | |
| 75% of Maximum Length | 16 months | 3.0 | | 40 credits | |
| End of Second Year | 22 months | 3.0 | | 54 credits | |

| ESS EVALUATION POINTS FOR THE EXECUTIVE MASTERS DEGREE PROGRAM | | | | | |
|---|--------------------------|----------------------------|-----------------|------------------------------|---------------|
| EXECUTIVE MASTERS DEGREE PROGRAM IS BASED ON 37 CREDIT HOURS | | | | | |
| DEGREE | Evaluation Points | Minimum Achievement | Academic | Successful Completion | Course |
| 25% of Maximum Length | 6 months | 3.0 | | 13 credits | |
| End of First Year | 12 months | 3.0 | | 19 credits | |
| 50% of Maximum Length | 13 months | 3.0 | | 27 credits | |
| Usual End of Program | 18 months | 3.0 | | 37 credits | |
| 75% of Maximum Length | 20 months | 3.0 | | 47 credits | |
| End of Second Year | 27 months | 3.0 | | 55 credits | |

If a student receives a semester GPA below 3.0 or their cumulative GPA falls below 3.0 the student is placed on academic probation.

a. Good Standing

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Good standing is defined as having a semester and cumulative GPA above 3.0.

To remain in good Academic Standing as a degree seeking student one must take and successfully pass at least 12 semester credit hours per year. Exceptions to this minimum credit per year requirement may apply due to limited course availability (toward completion of a program) or in cases where a student needs less than 12 credits to complete his/her degree program.

b. Probation

If a student receives a semester GPA below 3.0 or their cumulative GPA falls under 3.0 the student is placed on probation. A student on probation for more than one term is only allowed to enroll in a maximum of one (1) class in the subsequent session.

c. Academic Suspension

A student, who remains on academic probation for a maximum of two consecutive academic semesters, is required to have his or her academic record reviewed by the Academic Coordinator. Based on this review, the Academic Coordinator may suspend the student for a period of 1 academic term.

d. Academic Expulsion

ADEN University reviews the academic history of any student who is suspended for a second time during his/her enrollment. At that time, the University may decide to expel the student based on his/her academic history.